

Maine Township Town Hall
1700 Ballard Road Park Ridge, IL 60068
Tuesday, January 28, 2020

Township Board Meeting
AGENDA

Bill Review/6:30 in Open Meeting Board Room

- Review of General Assistance, Town Fund, and Road District Expenditures.

Call Regular Meeting to Order/7:30

Pledge of Allegiance

Roll Call

Discussion and Potential Action on the Following Items:

1. Award Presentation to North Maine Fire Protection District in Honor of 50th Anniversary
2. Approval of Minutes of November 19, 2019 Special Board Meeting
3. Approval of Minutes of December 16, 2019 Special Board Meeting
4. Approval of Minutes of December 26, 2019 Bill Pay Review
5. Approval of Minutes of December 26, 2019 Board Meeting
6. Approval of General Assistance Expenditures
7. Approval of Road District Expenditures
8. Approval of General Town Fund Expenditures
9. Public Participation
10. Old Business
 - Recreational Marijuana Impact on Townships/Policy Addendum to PPM/Robert McCabe Presentation
11. Personnel
12. New Business
 - Approval of Resolution 2020-1, Schedule of Regular Board Meetings
13. Officials' Reports
14. Administrator's Report
15. Closed Session
 - Approval of Closed Session Minutes (ILCS5-120-2-(c)(1))
16. Adjournment



ADMINISTRATOR'S REPORT

Date: January, 2020

To: All Elected Officials

From: Dayna Berman, Administrator

New carpet was installed in offices throughout the building the week of the 6th. Kudos to the maintenance department for their diligent work in moving employee furniture in a very timely manner. Also, a big thank you goes out to all the staff for being patient and working with us while this project was completed; some staff had to temporarily have their offices moved and we very much appreciate their cooperation. Phase two of the carpet project will take place in early spring when the common areas will be done.

As the new fiscal year is fast approaching, Supervisor Morask and I have begun our budget meetings with department heads. As we do every year, we analyze each line item, under revenues and expenditures and for all departments in Town Fund and General Assistance.

Every year, we allocate funds to promote and publicize our informative and helpful services the township has to offer as well as show community support. I have been working with local newspapers and our graphic designer to place content that advertises our services and contact information.

Marie Dachniwsky, Director of our MaineStreamer program, is coordinating a new event this year called Township Day, which will take place in June. This day gives the opportunity for townships to highlight their programs and services to residents of their communities that may not be familiar with townships. This is an excellent opportunity for residents to visit the township building and speak with staff and elected officials to learn more about the many different programs that are available, whether they are in need of counseling, have a question about their taxes or are applying for a passport.

Dependable Fire Equipment conducted their yearly inspection of our 20+ fire extinguishers throughout the building. After verifying the functionality of the fire extinguishers and making any necessary repairs or maintenance, the company equips each extinguisher with both a tamper seal and service tag. This will ensure that the extinguisher remains in working order and up to code for one calendar year.

John McKenna, who worked seasonally for us over the last 5 years, has started nursing school full time and will no longer be able to assist us. He will be greatly missed as he assisted in all departments throughout the year. We wish him the best of luck. At this time, Vicki Rizzo and I will be interviewing candidates to work the front phones, help out in maintenance, summer camp, etc. The job offer is part-time (19 hours a wk) with no benefits.

Anna Lydka, MaineStay Assistant Director, has resigned from her position. She was with the department for four years and we wish her much luck in her future endeavors.

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
		11:23:11 AM													
	REVENUE														
	Property Tax	1,713,950.37	65,583.41	26,158.25	0.00	382,850.04	978,554.76	8,324.85	10,295.18	3,671.27	2,690.04	3,192,078.17	4,060,000.00	867,921.83	21%
	Interest Income	2,083.10	2,342.53	2,148.83	1,922.87	2,142.46	2,239.68	2,212.00	2,086.79	1,890.64	2,040.85	21,109.75	22,208.00	1,098.25	5%
	MaineStay Fees	2,915.00	2,471.50	6,617.50	2,408.00	1,356.00	727.50	675.00	2,554.00	187.50	5,685.00	25,597.00	24,656.00	-941.00	-4%
	Senior Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,554.00	3,554.00	100%
	MaineStreamers	0.00	14,560.68	77,494.38	64,224.50	36,962.00	29,573.65	28,902.12	28,565.64	30,908.50	7,236.16	318,427.63	365,142.00	46,714.37	13%
	Yard Stickers and Rebates	211.50	2,215.72	572.50	1,575.75	2,722.16	347.50	896.25	333.50	2,157.35	1,036.50	12,068.73	12,402.00	333.27	3%
	Postage	181.44	430.92	158.76	612.36	680.40	544.32	181.44	181.44	317.52	429.32	3,717.92	4,184.00	466.08	11%
	Food Pantry Cash Donations	0.00	0.00	20,374.30	10,193.51	1,395.65	1,071.00	876.00	1,790.00	6,666.00	9,951.00	52,317.46	51,265.00	-1,052.46	-2%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,351.00	4,351.00	100%
	Passport Fees	4,746.00	9,819.00	4,448.00	6,242.70	7,615.00	7,285.00	2,165.00	4,089.00	3,762.68	6,156.60	56,328.98	71,124.00	14,795.02	21%
	Vehicle Sticker Fees	0.00	0.00	130.00	0.00	41.00	0.00	0.00	0.00	0.00	0.00	171.00	165.00	-6.00	-4%
	Transportation Fees	102.00	63.00	87.00	145.00	108.00	153.00	7.00	112.00	107.00	29.00	913.00	1,417.00	504.00	36%
	Prsnl Prop Replacement Tax	0.00	16,960.42	20,619.50	0.00	12,179.54	1,461.06	0.00	21,197.46	0.00	3,520.25	75,938.23	67,653.00	-8,285.23	-12%
	Other Income	4,547.72	75.00	921.25	0.00	941.00	0.00	990.91	465.50	125.00	391.00	8,457.38	7,290.00	-1,167.38	-16%
	NET REVENUE	1,728,737.13	114,522.18	159,730.27	87,324.69	448,993.25	1,021,957.47	45,230.57	71,670.51	49,793.46	39,165.72	3,767,125.25	4,695,411.00	928,285.75	20%

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	EXPENSES														
	ADMINISTRATION														
	Salaries/Gross Pay Account	43,929.93	46,293.78	71,408.92	48,731.15	48,660.53	56,190.57	46,739.84	76,545.15	69,265.53	45,816.63	553,582.03	620,371.00	66,788.97	11%
	Salaries/Elected Officials	13,436.08	13,436.08	16,256.52	13,103.30	13,536.35	13,079.99	13,869.13	24,014.24	16,409.40	13,474.56	150,615.65	187,650.00	37,034.35	20%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	4,362.61	4,543.46	6,668.50	4,693.52	4,698.70	5,272.10	4,555.69	7,635.76	6,535.28	4,489.98	53,455.60	63,000.00	9,544.40	15%
	IMRF	4,536.92	4,752.32	6,762.73	4,764.32	4,748.89	5,538.02	4,622.50	4,918.72	6,308.10	4,257.14	51,209.66	62,000.00	10,790.34	17%
	Administrative Div. Health Ins.	27,809.13	27,809.13	27,380.48	27,676.87	30,648.80	33,340.26	25,734.79	23,060.96	27,847.43	27,847.43	279,155.28	368,363.00	89,207.72	24%
	Life Insurance	194.60	194.60	194.60	194.60	203.42	203.42	203.42	203.42	188.89	188.89	1,969.86	2,426.00	456.14	19%
	Dental Insurance	1,690.90	2,284.10	1,978.60	952.40	1,681.00	58.80	3,007.30	94.90	320.70	1,619.70	13,688.40	17,671.00	3,982.60	23%
	Accounting Services	1,209.66	7,324.84	1,596.91	1,344.75	1,309.26	12,515.93	1,292.37	10,065.51	6,952.73	1,338.37	44,950.33	37,212.00	-7,738.33	-21%
	Building & Grounds Maint	558.08	464.93	3,073.99	4,932.59	3,342.76	1,642.91	1,877.69	2,525.82	1,875.60	789.18	21,083.55	21,196.00	112.45	1%
	Community Info-Support	0.00	3,541.00	3,541.00	3,541.00	3,541.00	3,541.00	3,601.50	1,012.50	600.00	1,800.00	24,719.00	42,493.00	17,774.00	42%
	Conferences Meetings	0.00	75.00	0.00	0.00	0.00	30.00	248.50	135.00	40.00	0.00	528.50	822.00	293.50	36%
	Special Programs	57.19	0.00	600.00	234.20	406.50	0.00	0.00	404.81	522.50	0.00	2,225.20	2,394.00	168.80	7%
	Dues Subscriptions	0.00	0.00	35.00	2,050.00	175.00	1,467.59	0.00	0.00	0.00	0.00	3,727.59	4,008.00	280.41	7%
	Equipment Leasing Maint	1,230.25	522.00	1,290.25	1,439.16	697.00	1,625.25	1,798.16	1,863.99	940.70	7,907.41	19,314.17	19,659.00	344.83	2%
	Gen Ins Liability Ins Bond	0.00	0.00	64,924.40	0.00	0.00	0.00	10.00	550.00	10.00	0.00	65,494.40	65,100.00	-394.40	-1%
	Website\Email Host	5,000.00	0.00	6,600.00	896.37	0.00	0.00	0.00	3,500.00	0.00	0.00	15,996.37	16,384.00	387.63	2%
	Print Management	320.20	320.20	320.20	320.20	320.20	320.20	690.40	-50.00	320.20	320.20	3,202.00	3,842.00	640.00	17%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	1,040.00	0.00	520.00	520.00	5,200.00	6,240.00	1,040.00	17%
	Legal Services	9,937.50	22,865.65	13,977.80	9,056.70	9,993.75	1,883.15	818.00	6,513.62	5,342.02	7,329.25	87,717.44	100,000.00	12,282.56	12%
	Mileage-Travel-Lodging Exp	0.00	15.00	0.00	0.00	0.00	36.54	0.00	24.36	452.26	14.61	542.77	947.00	404.23	43%
	Police Protection	4,600.00	4,000.00	4,200.00	4,200.00	3,200.00	3,200.00	4,000.00	4,200.00	4,200.00	0.00	35,800.00	49,800.00	14,000.00	28%
	Plan Commission	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Postage	8,644.43	3,321.57	-455.70	7,602.83	-357.35	-1,725.70	8,639.83	-1,617.85	-234.55	8,536.29	32,353.80	28,901.00	-3,452.80	-12%
	Printing Publishing	920.56	6,124.27	1,055.82	8,773.00	-1,638.68	725.00	7,399.71	-1,088.75	697.62	5,706.66	28,675.21	32,174.00	3,498.79	11%
	Food Pantry	0.00	0.00	0.00	1,175.50	146.16	0.00	7,662.15	1,434.55	7,679.19	9,170.70	27,268.25	15,278.00	-11,990.25	-78%
	Code Enforcement Expense	25.49	0.00	0.00	15.98	0.00	109.33	0.00	0.00	0.00	0.00	150.80	766.00	615.20	80%
	Maine Township Rec. Connecti	3,196.68	2,653.66	6,185.30	3,443.80	3,655.05	4,722.85	3,455.74	2,703.55	6,317.29	4,159.88	40,493.80	45,705.00	5,211.20	11%
	Telecommunications	1,991.65	1,877.49	1,742.50	2,007.04	2,037.84	2,033.65	2,032.02	2,040.78	2,040.48	2,144.30	19,947.75	23,063.00	3,115.25	14%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	61.35	0.00	0.00	61.35	325.00	263.65	81%
	Transportation/Mainelines	0.00	75.00	0.00	0.00	1,055.00	990.00	100.00	100.00	0.00	145.00	2,465.00	4,565.00	2,100.00	46%
	Utilities	2,853.01	2,242.15	1,778.48	1,359.95	1,668.08	1,849.70	1,610.80	1,555.99	1,484.04	1,413.58	17,815.78	25,399.00	7,583.22	30%
	Miscellaneous (Administr)	0.00	0.00	0.00	9,876.00	0.00	0.00	0.00	25.00	0.00	29.75	9,930.75	66.00	-9,864.75	-14947%
	Neighborhood Watch	0.00	225.00	0.00	912.50	0.00	2,067.51	250.00	0.00	0.00	0.00	3,455.01	2,240.00	-1,215.01	-54%
	Office Supplies/Sm. Equipment	0.00	2,182.75	546.35	808.42	958.97	54.88	440.30	2,022.91	2,405.38	557.81	9,977.77	12,178.00	2,200.23	18%
	Operating Supplies Maint	248.05	580.05	1,510.74	1,284.67	787.26	727.75	1,576.64	1,012.91	774.06	33.87	8,536.00	9,236.00	700.00	8%
	Vehicle Expense	0.00	25.00	0.00	25.00	25.00	0.00	81.55	0.00	75.14	1,070.00	1,301.69	2,408.00	1,106.31	46%
	Building	0.00	82.67	0.00	0.00	0.00	0.00	0.00	0.00	317.86	0.00	400.53	1,053.00	652.47	62%
	Clean-up/Waste Hauler	0.00	0.00	0.00	0.00	0.00	6,475.00	0.00	0.00	0.00	0.00	6,475.00	0.00	-6,475.00	#DIV/0!
	Equipment Purchases	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,875.00	5,875.00	100%
	Capital Fund	3,800.00	4,750.00	4,290.00	1,700.00	5,750.00	0.00	0.00	0.00	0.00	0.00	20,290.00	250,000.00	229,710.00	92%
	Total	141,072.92	163,101.70	247,983.39	167,635.82	141,770.49	158,495.70	147,358.03	175,469.20	170,207.85	150,681.19	1,663,776.29	2,150,812.00	487,035.71	23%

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	ASSESSOR														
	Assessor Division Salary	14,216.60	14,184.20	22,321.20	14,940.20	14,168.00	14,168.00	14,211.20	24,013.34	22,268.40	14,266.00	168,757.14	192,376.00	23,618.86	12%
	Assessor Division SS	1,005.71	1,003.24	1,605.17	1,061.06	999.64	999.64	1,002.95	1,710.74	1,598.79	1,007.17	11,994.11	14,355.00	2,360.89	16%
	Assessor Division IMRF	1,326.10	1,326.10	1,989.14	1,326.10	1,326.10	1,271.35	1,326.10	1,508.97	1,999.65	1,333.10	14,732.71	17,584.00	2,851.29	16%
	Health Insurance	9,465.24	9,465.24	9,465.24	9,465.24	10,347.18	10,347.18	10,347.18	10,082.88	10,347.18	10,347.18	99,679.74	121,451.00	21,771.26	18%
	Dental Insurance	185.00	18.00	18.00	18.00	153.00	484.50	1,433.10	1,204.70	19.50	500.50	4,034.30	5,022.00	987.70	20%
	Life Insurance	41.70	41.70	41.70	41.70	43.59	43.59	43.59	43.59	43.59	43.59	428.34	500.00	71.66	14%
	Conferences Meetings	0.00	0.00	0.00	0.00	0.00	92.56	0.00	0.00	0.00	0.00	92.56	848.00	755.44	89%
	Cook Cty Assessor Tie-in	0.00	0.00	475.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	475.00	1,025.00	550.00	54%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	452.00	452.00	100%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging Exp	0.00	744.21	37.74	0.00	65.10	0.00	0.00	0.00	39.64	0.00	886.69	1,200.00	313.31	26%
	Postage	0.00	0.00	0.00	0.00	0.00	187.50	76.95	37.65	166.45	10.85	479.40	400.00	-79.40	-20%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	325.00	0.00	0.00	325.00	397.00	72.00	18%
	Sidwell Maps	0.00	510.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	510.00	707.00	197.00	28%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54.88	54.88	116.00	61.12	53%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.74	0.00	0.00	34.74	177.00	142.26	80%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Total	26,240.35	27,292.69	35,953.19	26,852.30	27,102.61	27,594.32	28,441.07	38,961.61	36,483.20	27,563.27	302,484.61	356,612.00	54,127.39	15%

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	MAINESTAY														
	MaineStay Salary	25,962.29	25,998.59	39,018.30	28,921.90	22,066.12	20,949.19	20,474.43	37,505.38	38,169.27	25,689.63	284,755.10	345,320.00	60,564.90	18%
	Social Security	1,880.64	1,880.64	2,851.64	2,107.05	1,591.08	1,525.95	1,496.62	2,760.98	2,820.61	1,882.52	20,797.73	28,000.00	7,202.27	26%
	IMRF	2,749.68	2,749.68	4,124.52	3,065.18	2,329.04	2,227.38	2,057.67	2,673.67	4,057.01	2,690.72	28,724.55	38,000.00	9,275.45	24%
	Administrative Div. Health Ins.	14,860.49	14,860.49	14,860.49	14,860.49	16,258.73	13,655.37	15,089.20	14,707.88	14,913.00	14,913.00	148,979.14	169,046.00	20,066.86	12%
	Life Ins.	97.30	97.30	97.30	97.30	101.71	87.18	72.65	87.18	101.71	101.71	941.34	1,203.00	261.66	22%
	Dental Ins.	838.00	1,633.40	42.00	42.00	302.60	845.00	39.00	1,073.50	39.00	39.00	4,893.50	5,530.00	636.50	12%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	337.00	90.45	110.06	537.51	610.00	72.49	12%
	Consultation/Staff Training	329.00	224.00	0.00	20.00	0.00	40.00	128.00	230.00	70.00	638.98	1,679.98	1,960.00	280.02	14%
	Special Programs - MaineStay	236.59	400.00	6,034.52	0.00	46.00	0.00	0.00	550.70	258.55	89.59	7,615.95	9,515.00	1,899.05	20%
	Dues-Subscriptions/Licensures	75.00	368.10	125.00	0.00	0.00	800.00	100.00	0.00	24.00	140.00	1,632.10	1,866.00	233.90	13%
	Print Management	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	2,202.00	2,642.00	440.00	17%
	Gen Ins Liability Ins Bond	1,032.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,032.00	1,150.00	118.00	10%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	5,200.00	6,240.00	1,040.00	17%
	Mileage-Travel-Lodging Exp	0.00	126.54	84.08	0.00	351.70	87.46	149.67	32.94	450.33	380.00	1,662.72	1,608.00	-54.72	-3%
	Postage	24.05	230.75	11.10	8.80	33.90	14.70	8.00	6.00	7.30	9.50	354.10	431.00	76.90	18%
	Printing-Publishing	38.25	388.92	114.65	187.25	38.25	84.20	38.25	45.89	189.52	45.89	1,171.07	1,383.00	211.93	15%
	Community Education	31.84	0.00	0.00	0.00	0.00	0.00	0.00	13.57	0.00	0.00	45.41	101.00	55.59	55%
	Training Manual & Books	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	147.11	147.11	288.00	140.89	49%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-0.43	-0.43	41.00	41.43	101%
	Office Supplies/Sm Equipment	139.00	433.40	0.00	0.00	0.00	499.79	12.99	532.56	77.14	53.33	1,748.21	3,974.00	2,225.79	56%
	Youth Recreation Fund	0.00	0.00	1,207.00	1,529.40	0.00	0.00	0.00	263.60	0.00	0.00	3,000.00	2,964.00	-36.00	-1%
	Summer Youth Camp	0.00	800.00	2,731.54	419.63	2,770.35	-1,762.29	-580.00	-788.62	0.00	0.00	3,590.61	9,948.00	6,357.39	64%
	Garage Sale	0.00	0.00	0.00	0.00	0.00	130.00	95.37	415.26	0.00	0.00	640.63	430.00	-210.63	-49%
	Total	49,034.33	50,932.01	72,042.34	51,999.20	46,629.68	39,924.13	39,922.05	61,187.69	62,008.09	47,670.81	521,350.33	632,250.00	110,899.67	18%

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	SENIOR														
	Senior Salary	19,558.97	21,558.70	32,338.05	21,558.70	21,558.70	21,558.70	21,558.70	36,069.77	32,808.12	21,872.00	250,440.41	273,540.00	23,099.59	8%
	Social Security	1,465.78	1,618.76	2,443.38	1,611.42	1,609.32	1,609.32	1,609.32	2,699.50	2,468.63	1,633.32	18,768.75	21,500.00	2,731.25	13%
	IMRF	2,084.99	2,298.16	3,447.24	2,298.16	2,298.16	2,298.16	2,298.16	2,679.26	3,497.34	2,331.56	25,531.19	28,800.00	3,268.81	11%
	Life Ins.	69.50	69.50	69.50	69.50	72.65	72.65	72.65	72.00	72.65	72.65	713.25	861.00	147.75	17%
	Dental Ins.	1,574.30	208.50	119.50	588.84	30.00	305.50	32.50	344.50	503.50	734.10	4,441.24	2,171.00	-2,270.24	-105%
	Administrative Div. Health Ins.	8,495.79	8,495.79	8,495.79	8,433.97	9,292.03	9,292.03	9,292.03	9,054.74	9,292.03	9,292.03	89,436.23	111,802.00	22,365.77	20%
	Conferences-Meetings	0.00	0.00	0.00	0.00	257.65	0.00	0.00	0.00	0.00	0.00	257.65	387.00	129.35	33%
	Special Programs	0.00	0.00	407.85	0.00	632.14	0.00	0.00	0.00	0.00	0.00	1,039.99	6,783.00	5,743.01	85%
	Print Management	245.20	245.20	245.20	245.20	245.20	245.20	245.20	245.20	245.20	245.20	2,452.00	2,942.00	490.00	17%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	125.00	125.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	0.00	0.00	0.00	23.89	0.00	76.66	0.00	0.00	100.55	1.00	-99.55	-9955%
	Postage	140.25	1,156.20	113.35	1,108.05	148.55	1,107.40	162.50	1,104.80	97.50	1,095.90	6,234.50	11,209.00	4,974.50	44%
	Printing-Publishing	0.00	1,037.00	0.00	930.00	0.00	930.00	0.00	0.00	1,230.80	1,046.00	5,173.80	10,830.00	5,656.20	52%
	Telecommunications	2.95	0.00	2.03	2.31	2.42	3.91	2.23	1.85	2.06	2.28	22.04	35.00	12.96	37%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	391.98	0.00	0.00	246.84	18.90	404.41	1,062.13	2,826.00	1,763.87	62%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	5,200.00	6,240.00	1,040.00	17%
	MaineStreamers	25,367.78	16,703.31	29,559.62	41,924.77	69,577.38	7,847.44	27,259.56	30,608.51	76,125.13	29,150.34	354,123.84	304,456.00	-49,667.84	-16%
	Total	59,525.51	53,911.12	77,761.51	79,290.92	106,636.18	45,814.20	63,052.85	83,723.63	126,881.86	68,399.79	764,997.57	784,508.00	19,510.43	2%

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	CLERK														
	Clerk's Division Salary	9,998.70	10,161.13	15,227.42	10,033.11	10,170.94	8,553.23	7,002.09	12,160.45	10,771.69	7,365.49	101,444.25	132,890.00	31,445.75	24%
	Social Security	742.57	757.77	1,144.85	745.23	766.17	629.92	511.25	887.41	795.01	539.14	7,519.32	10,500.00	2,980.68	28%
	IMRF	1,083.75	1,104.94	1,658.07	1,087.43	1,107.44	791.37	752.23	912.17	1,160.10	791.09	10,448.59	14,500.00	4,051.41	28%
	Administrative Div. Health Ins.	3,687.75	3,687.82	3,687.82	3,687.82	4,072.90	1,381.44	2,727.17	2,657.34	2,727.17	2,727.17	31,044.40	47,081.00	16,036.60	34%
	Life Ins.	27.80	27.80	27.80	27.80	29.06	14.53	0.00	14.53	14.53	14.53	198.38	344.00	145.62	42%
	Dental Ins.	181.00	326.00	12.00	12.00	91.00	6.50	6.50	175.50	6.50	6.50	823.50	2,093.00	1,269.50	61%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145.00	145.00	100%
	Dues-Subscriptions	30.00	0.00	0.00	33.00	0.00	0.00	250.00	0.00	0.00	0.00	313.00	313.00	0.00	0%
	Print Management	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	220.20	2,202.00	2,642.00	440.00	17%
	Gen Insur Liability Bond	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging Exp	0.00	0.00	13.57	0.00	0.00	0.00	0.00	13.50	0.00	0.00	27.07	10.00	-17.07	-171%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	25.00	25.00	100%
	Honor Flight	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	0.00	0%
	Computer Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	5,200.00	6,240.00	1,040.00	17%
	Postage	998.15	981.50	634.40	1,292.50	1,447.00	1,144.00	945.00	589.90	1,051.08	748.11	9,831.64	10,792.00	960.36	9%
	Printing-Publishing	0.00	275.12	0.00	0.00	0.00	0.00	0.00	0.00	198.70	0.00	473.82	448.00	-25.82	-6%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	79.00	79.00	100%
	Office Supplies/Sm Equipment	0.00	17.90	0.00	19.00	0.00	341.31	0.00	0.00	14.97	0.00	393.18	806.00	412.82	51%
	Total	17,489.92	18,080.18	23,146.13	17,678.09	18,424.71	13,602.50	12,934.44	18,151.00	17,479.95	13,932.23	170,919.15	229,909.00	58,989.85	26%

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	OEM														
	Emergency Mgmt Salary	0.00	165.00	450.00	300.00	300.00	300.00	303.75	502.50	438.75	247.50	3,007.50	6,000.00	2,992.50	50%
	OEM Social Security	0.00	12.59	34.39	22.92	22.95	22.92	23.25	38.37	33.52	18.88	229.79	500.00	270.21	54%
	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Conferences-Meetings	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	71.00	71.00	100%
	Special Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Special Events	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96.00	96.00	100%
	Citizen Corps Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Dues-Subscriptions	0.00	0.00	0.00	0.00	0.00	62.50	0.00	0.00	0.00	0.00	62.50	1.00	-61.50	-6150%
	Equipment Leasing-Maint	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.00	170.00	100%
	Volunteer Insurance	0.00	591.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	591.30	581.00	-10.30	-2%
	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Computer Tech Support	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Printing-Publishing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Utilities	236.57	360.13	338.33	455.51	127.91	327.27	186.62	492.27	264.45	181.21	2,970.27	3,754.00	783.73	21%
	Telecommunications	272.39	577.02	272.02	59.50	141.61	141.61	141.61	141.89	141.89	141.89	2,031.43	3,166.00	1,134.57	36%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies/Sm Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22.00	22.00	100%
	Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.00	82.00	100%
	Disaster Operations Supplies	0.00	200.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	323.00	123.00	38%
	Building	0.00	315.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	315.90	395.00	79.10	20%
	Vehicle Expense	0.00	0.00	1,788.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,788.77	1,800.00	11.23	1%
	Total	508.96	2,221.94	2,883.51	837.93	592.47	854.30	655.23	1,175.03	878.61	589.48	11,197.46	16,969.00	5,771.54	34%

MAINE TOWNSHIP GENERAL TOWN FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	TOTAL OPERATING EXPENSE	293,871.99	315,539.64	459,770.07	344,294.26	341,156.14	286,285.15	292,363.67	378,668.16	413,939.56	308,836.77	3,434,725.41	4,171,060.00	736,334.59	18%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	Thursday, January 16, 2020	11:26:12 AM													
	REVENUE														
	Beginning Balance														
	Property Tax	342,564.56	8,336.31	4,889.48	0.00	0.00	0.00	0.00	0.00	0.00	0.00	355,790.35	600,000.00	244,209.65	41%
	SS Reimbursement	380.00	0.00	0.00	0.00	0.00	7,583.36	0.00	816.52	0.00	0.00	8,779.88	10,813.00	2,033.12	19%
	Interest Income	599.81	4,979.02	594.47	537.77	633.94	576.46	595.81	595.95	539.23	566.36	10,218.82	6,010.00	-4,208.82	-70%
	Energy Assistance Revenue	1,146.00	928.00	562.00	60.00	1,328.00	58.00	208.00	335.00	3,774.00	3,294.00	11,693.00	21,066.00	9,373.00	44%
						0.00			0.00						
	NET REVENUE	345,880.37	27,329.33	6,045.95	597.77	1,961.94	8,217.82	803.81	1,747.47	4,313.23	3,860.36	537,102.40	637,889.00	100,786.60	16%
	EXPENSES														
	EXPENSES-ADMINISTRATIVE														
	Gross Pay Account	21,879.70	17,859.58	29,034.27	19,352.82	19,352.82	19,413.33	19,352.82	31,920.86	29,250.98	19,453.59	226,870.77	282,270.00	55,399.23	20%
	IDES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Social Security	1,621.42	1,313.88	2,166.15	1,446.36	1,444.64	1,449.28	1,444.64	2,388.18	2,200.54	1,452.36	16,927.45	22,000.00	5,072.55	23%
	IMRF	2,332.38	1,903.83	3,095.06	2,063.02	2,063.01	2,069.47	2,063.02	2,360.51	3,118.15	2,073.75	23,142.20	31,000.00	7,857.80	25%
	Administrative Div. Health Ins.	7,423.54	7,423.54	7,423.54	7,617.62	8,075.37	8,075.37	8,075.37	7,868.79	8,075.37	8,075.37	78,133.88	83,482.00	5,348.12	6%
	Life Insurance	69.50	69.50	69.50	69.50	72.65	72.65	72.65	72.65	72.65	72.65	713.90	900.00	186.10	21%
	Dental Insurance	149.00	138.00	148.60	18.00	656.00	130.10	362.50	627.50	32.50	32.50	2,294.70	4,000.00	1,705.30	43%
	Tuition Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Accounting Services	433.94	444.94	583.02	464.02	443.02	3,587.02	427.52	482.67	602.28	441.52	7,909.95	8,871.00	961.05	11%
	Conferences Meetings	0.00	0.00	0.00	0.00	0.00	12.00	0.00	0.00	0.00	0.00	12.00	340.00	328.00	96%
	Dues Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	100%
	Print Management	0.00	370.20	370.20	370.20	370.20	370.20	370.20	370.20	370.20	370.20	3,331.80	4,443.00	1,111.20	25%
	General Insurance-Liab-Bond	0.00	0.00	7,144.60	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,144.60	7,645.00	500.40	7%
	Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Mileage-Travel-Lodging	0.00	0.00	0.00	0.00	0.00	51.37	16.82	50.13	16.70	0.00	135.02	885.00	749.98	85%
	Postage	290.98	226.35	232.10	172.90	232.10	198.65	366.35	116.00	134.00	99.60	2,069.03	3,475.00	1,405.97	40%
	Printing Publishing	370.20	1,664.96	0.00	55.00	0.00	0.00	0.00	0.00	539.00	0.00	2,629.16	628.00	-2,001.16	-319%
	Staff Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00	50.00	389.00	339.00	87%
	Hearing Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Office Supplies	0.00	0.00	31.89	0.00	0.00	0.00	0.00	0.00	718.28	0.00	750.17	2,230.00	1,479.83	66%
	Operating Supplies/Maint	0.00	166.75	462.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	628.75	941.00	312.25	33%
	Computer Software Development	0.00	0.00	0.00	0.00	0.00	2,350.00	0.00	0.00	0.00	0.00	2,350.00	2,350.00	0.00	0%
	Comp Tech Support	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	520.00	5,200.00	6,240.00	1,040.00	17%
	Total	35,090.66	32,101.53	51,280.93	32,149.44	33,229.81	38,299.44	33,071.89	46,827.49	45,650.65	32,591.54	380,293.38	462,144.00	81,850.62	18%
	EXPENSES-ASSISTANCE														
	Client Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Emergency Assist Program	95.00	95.00	0.00	0.00	300.00	300.00	0.00	0.00	0.00	600.00	1,390.00	1,150.00	-240.00	-21%
	Prescription Drugs	0.00	0.00	0.00	0.00	1,735.90	0.00	6.00	0.00	0.00	0.00	1,741.90	1,157.00	-584.90	-51%
	Dental Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Medical Services	0.00	168.75	0.00	0.00	0.00	250.00	0.00	0.00	3.90	0.00	422.65	12.00	-410.65	-3422%
	Funeral & Burial Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%

MAINE TOWNSHIP GENERAL ASSISTANCE FUND

9%	of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
	Thursday, January 16, 2020	11:26:12 AM													
	Client Utilities	961.08	786.31	808.20	487.40	752.78	1,291.95	1,354.55	1,081.56	1,187.00	1,051.08	9,761.91	7,569.00	-2,192.91	-29%
	Shelter-Rent	4,951.66	5,232.22	4,877.22	4,944.22	6,510.22	7,560.22	7,678.22	6,876.81	6,158.81	7,834.73	62,624.33	64,281.00	1,656.67	3%
	Ambulance Paramedic	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Food/Pers essentials	6,000.00	6,000.00	0.00	0.00	6,000.00	7,500.00	0.00	7,500.00	0.00	7,500.00	40,500.00	42,555.00	2,055.00	5%
	Transport/Clothing	1,894.00	1,854.00	1,675.00	1,760.00	2,080.00	2,325.00	2,191.46	1,951.45	2,160.00	2,375.00	20,265.91	21,069.00	803.09	4%
	Transient	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	100%
	Catastro. Med. Insurance	0.00	0.00	0.00	0.00	0.00	5,100.00	0.00	0.00	0.00	0.00	5,100.00	4,080.00	-1,020.00	-25%
	Total	13,901.74	14,136.28	7,360.42	7,191.62	17,378.90	24,327.17	11,230.23	17,409.82	9,509.71	19,360.81	141,806.70	141,878.00	71.30	0%
	TOTAL OPERATING EXPENSES	48,992.40	46,237.81	58,641.35	39,341.06	50,608.71	62,626.61	44,302.12	64,237.31	55,160.36	51,952.35	522,100.08	604,022.00	81,921.92	14%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

9% of the year remaining MAR APR MAY JUN JUL AUG SEP OCT NOV DEC YTD DISBURSE BUDGET BALANCE % Left

REVENUE

Property Tax	735,875.84	28,220.37	11,279.81	0.00	399,027.71	502,578.99	5,408.74	7,044.88	2,479.85	1,707.52	1,693,623.71	1,902,125.00	208,501.29	11%
Other Income	5,213.86	400.00	10,011.02	1,160.33	500.00	14,588.02	300.00	654.00	9,832.91	675.00	43,335.14	55,780.00	12,444.86	22%
Interest Income	795.16	853.25	831.67	761.55	800.32	859.02	852.86	759.07	659.98	667.93	7,840.81	3,618.00	-4,222.81	-117%
Permit Fees	0.00	425.00	0.00	2,476.75	1,375.00	850.00	650.00	250.00	425.00	175.00	6,626.75	14,068.00	7,441.25	53%
Persnl Prop Replacement Tx	0.00	16,961.19	20,620.68	0.00	12,179.98	1,461.11	0.00	21,198.23	0.00	3,520.38	75,941.57	73,033.00	-2,908.57	-4%
NET REVENUE	741,884.86	46,859.81	42,743.18	4,398.63	413,883.01	520,337.14	7,211.60	29,906.18	13,397.74	6,745.83	1,827,367.98	2,048,624.00	221,256.02	11%

EXPENSES

GENERAL ROAD FUND-ADMINISTRATIVE

Admin Salary Expense	4,659.48	4,659.48	6,989.22	5,498.36	4,892.46	4,892.46	4,892.46	4,892.46	7,338.69	4,892.46	53,607.53	64,000.00	10,392.47	16%
Health Insurance	9,520.80	12,166.19	12,236.63	11,918.87	11,770.28	11,770.28	7,733.09	10,157.78	10,424.55	10,925.06	108,623.53	153,800.00	45,176.47	29%
Life Insurance	55.60	83.40	97.30	83.40	87.18	87.18	87.18	87.18	87.18	87.18	842.78	1,200.00	357.22	30%
Dental Insurance	559.00	129.00	1,820.50	564.00	36.00	45.50	464.50	0.00	45.50	163.50	3,827.50	5,000.00	1,172.50	23%
Alcohol & Drug Testing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	450.00	0.00	450.00	540.00	90.00	17%
Payroll Service	323.36	334.36	505.95	370.44	352.30	337.30	337.30	352.30	505.95	337.30	3,756.56	4,500.00	743.44	17%
Accounting Services	0.00	0.00	0.00	0.00	0.00	1,675.00	0.00	0.00	0.00	0.00	1,675.00	2,500.00	825.00	33%
Conferences Meetings	0.00	0.00	0.00	0.00	0.00	0.00	28.80	0.00	0.00	0.00	28.80	1,000.00	971.20	97%
Dues Subscriptions	0.00	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	550.00	300.00	55%
Legal Services	0.00	0.00	320.00	315.00	4,800.00	0.00	0.00	45.00	0.00	0.00	5,480.00	12,000.00	6,520.00	54%
Mileage Travel Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00	40.00	500.00	460.00	92%
Municipal Replacement Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	35,000.00	35,000.00	100%
Postage	0.00	0.00	23.30	0.00	8.50	55.00	0.00	0.00	0.00	0.00	86.80	175.00	88.20	50%
Printing Publishing	0.00	1,323.51	234.35	1,534.46	0.00	0.00	1,323.51	0.00	0.00	1,369.34	5,785.17	6,000.00	214.83	4%
Telephone	459.93	598.96	597.35	685.46	600.81	601.52	603.38	934.97	293.74	456.98	5,833.10	6,500.00	666.90	10%
Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.93	50.93	400.00	349.07	87%
Miscellaneous	0.00	0.00	0.00	112.35	-6.61	0.00	0.00	0.00	0.00	0.00	105.74	300.00	194.26	65%
Office Supplies	0.00	21.15	88.06	180.13	0.00	136.09	0.00	145.52	121.54	0.00	692.49	1,500.00	807.51	54%
Office Equipment	0.00	0.00	111.99	0.00	0.00	11.21	-1,550.00	0.00	0.00	1,426.87	0.07	5,000.00	4,999.93	100%
Total	15,578.17	19,316.05	23,274.65	21,262.47	22,540.92	19,611.54	13,920.22	16,655.21	19,267.15	19,709.62	191,136.00	300,465.00	109,329.00	36%

GENERAL ROAD FUND-MAINTENANCE

Maint Salary Expense	16,015.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	27,715.85	43,731.25	130,000.00	86,268.75	66%
Maintenance-Uniforms	827.59	230.77	600.97	0.00	0.00	0.00	265.48	0.00	0.00	658.53	2,583.34	3,000.00	416.66	14%
Building Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,184.60	660.00	0.00	1,844.60	4,000.00	2,155.40	54%
Equipment Leasing Maint	1,027.60	1,874.64	2,955.16	7,551.97	1,940.09	97.31	7,392.82	7,290.41	2,553.21	10,718.00	43,401.21	85,000.00	41,598.79	49%
Landfill Charges - GRF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	100%
Rentals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	100%
Street Lighting	0.00	4,565.16	5,020.96	4,512.18	4,523.02	4,731.29	4,658.09	4,447.30	4,960.61	4,583.13	42,001.74	53,500.00	11,498.26	21%
Tree Removal & Spraying	0.00	391.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	391.50	20,000.00	19,608.50	98%
Utilities	994.79	61.63	890.55	312.96	272.11	572.08	348.01	437.38	416.22	709.36	5,015.09	9,000.00	3,984.91	44%
Tree Replacement Program	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
Gasoline Oil	375.99	1,119.23	1,594.23	2,190.18	523.04	1,337.60	2,286.21	1,221.88	4,008.09	1,312.02	15,968.47	30,000.00	14,031.53	47%

MAINE TOWNSHIP ROAD AND BRIDGE FUND

9% of the year remaining	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD DISBURSE	BUDGET	BALANCE	% Left
Building & Oper Sup Mat 1	0.00	299.71	0.00	0.00	253.26	141.29	468.60	85.22	1,864.96	945.86	4,058.90	7,000.00	2,941.10	42%
Maint Equip & Small Tools	0.00	112.12	31.93	271.00	477.25	208.67	0.00	0.00	170.21	15.94	1,287.12	10,000.00	8,712.88	87%
Supplies (Equipment)	619.46	637.44	269.95	579.37	183.10	117.83	1,603.14	732.76	489.44	601.00	5,833.49	25,000.00	19,166.51	77%
Supplies Roads GRF	0.00	32.33	190.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	223.24	4,500.00	4,276.76	95%
Supplies Snow Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,765.55	8,361.16	27,126.71	65,000.00	37,873.29	58%
Total	19,860.83	9,324.53	11,554.66	15,417.66	8,171.87	7,206.07	17,022.35	15,399.55	33,888.29	55,620.85	193,466.66	450,500.00	257,033.34	57%

PERMANENT ROAD FUND

Labor On Roads	13,003.09	25,827.39	40,899.62	32,425.46	28,139.65	30,001.78	27,771.32	41,543.85	43,921.01	0.00	283,533.17	290,000.00	6,466.83	2%
Drainage	0.00	0.00	0.00	534.00	2,022.00	0.00	0.00	0.00	0.00	0.00	2,556.00	10,000.00	7,444.00	74%
Engineering Services	0.00	2,150.00	4,611.25	5,555.64	3,647.12	1,257.54	2,889.84	0.00	-2,863.00	0.00	17,248.39	40,000.00	22,751.61	57%
Landfill Charges - PRF	0.00	0.00	1,135.75	979.80	365.00	335.25	373.28	333.00	365.00	2,063.25	5,950.33	10,000.00	4,049.67	40%
Project Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00	100%
Maintenance Roads	0.00	0.00	0.00	3,688.02	4,755.00	434,845.69	0.00	0.00	0.00	0.00	443,288.71	405,000.00	-38,288.71	-9%
Road Improvement Fund	0.00	0.00	0.00	0.00	0.00	42,952.62	0.00	48,257.50	6,975.00	0.00	98,185.12	150,000.00	51,814.88	35%
Supplies / Roads PRF	50.50	815.68	172.84	1,678.30	1,898.73	2,240.61	2,000.65	2,167.15	306.18	1,121.95	12,452.59	45,000.00	32,547.41	72%
Total	13,053.59	28,793.07	46,819.46	44,861.22	40,827.50	511,633.49	33,035.09	92,301.50	48,704.19	3,185.20	863,214.31	953,500.00	90,285.69	9%

EQUIPMENT & BUILDING FUND

Equipment	730.00	0.00	0.00	202,981.89	0.00	0.00	-167,548.00	-720.95	0.00	0.00	35,442.94	225,000.00	189,557.06	84%
Building	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	100%
Storage Building	1,403.75	2,860.29	1,473.93	1,473.93	1,473.93	1,473.93	1,473.93	1,473.93	1,473.93	1,473.93	16,055.48	19,500.00	3,444.52	18%
Total	2,133.75	2,860.29	1,473.93	204,455.82	1,473.93	1,473.93	-166,074.07	752.98	1,473.93	1,473.93	51,498.42	259,500.00	208,001.58	80%

SOCIAL SECURITY FUND

Social Security	2,502.47	2,258.24	3,580.24	2,833.64	2,455.45	2,596.14	2,430.50	3,630.97	3,835.91	2,422.99	28,546.55	37,500.00	8,953.45	24%
Total	2,502.47	2,258.24	3,580.24	2,833.64	2,455.45	2,596.14	2,430.50	3,630.97	3,835.91	2,422.99	28,546.55	37,500.00	8,953.45	24%

INSURANCE FUND

Workmans Compensation	0.00	0.00	19,112.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,112.00	19,112.00	0.00	0%
Unemployment Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	535.00	535.00	100%
Gen Ins Liability Ins Bond	0.00	0.00	38,019.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	38,019.00	38,019.00	0.00	0%
Total	0.00	0.00	57,131.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57,131.00	57,666.00	535.00	1%

IL MUNICIPAL RETIREMENT FUND

IMRF	3,590.07	3,249.90	5,104.95	4,042.68	3,521.22	3,719.73	3,481.96	3,467.82	5,464.28	3,476.04	39,118.65	60,000.00	20,881.35	35%
IMRF Employer ERI Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	100%
Total	3,590.07	3,249.90	5,104.95	4,042.68	3,521.22	3,719.73	3,481.96	3,467.82	5,464.28	3,476.04	39,118.65	61,000.00	21,881.35	36%

TOTAL OPERATING EXPENSES	56,718.88	65,802.08	148,938.89	292,873.49	78,990.89	546,240.90	-96,183.95	132,208.03	112,633.75	85,888.63	1,424,111.59	2,120,131.00	696,019.41	33%
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MOTION TO APPROVE PAYROLL FOR PAYDATES OF DECEMBER 27, 2019,
JANUARY 10, 2020 AND JANUARY 24, 2020 ROAD DISTRICT CHECKS #21190
THROUGH CHECK #21223 IN THE AMOUNT OF \$112,764.20.

Maine Township Road & Bridge Fund
JANUARY 2020

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
21182V	Jan 22	MacMunnis, Inc. - VOID	Void	(1,473.93)
Wire	Dec 27	Federal Electronic Payroll System	Federal Taxes	4,243.22
Wire	Dec 27	Illinois Department of Revenue	State Taxes	722.77
S/C	Dec 27	Paychex	Service Fee	168.65
Dir.Deposit	Dec 27	Richard A Brandes	Payroll Check	1,806.36
Dir.Deposit	Dec 27	Peter Douvalakis	Payroll Check	2,585.92
Dir.Deposit	Dec 27	Jason D Fox	Payroll Check	1,568.95
Dir.Deposit	Dec 27	Dawne Scheel Hayman	Payroll Check	1,575.78
Dir.Deposit	Dec 27	Peter A Jimenez	Payroll Check	1,651.33
Dir.Deposit	Dec 27	Justin E Mac Intyre	Payroll Check	1,842.55
21190	Jan 1	The Lincoln National	Employer Paid Life Insurance	87.18
21191	Jan 1	Blue Cross Blue Shield of IL	January 2020 Health Insurance	10,958.09
21192	Jan 1	The Lincoln National	Vol Life Insurance	113.56
21193	Jan 1	Vision Service Plan (IL)	VSP Vol Vision Insurance	17.16
21194	Jan 2	City of Des Plaines, Water Dept	Water & Sewer Service at Garage	32.38
Wire	Jan 3	IMRF	Illinois Municipal Retirement Fund	5,020.45
Wire	Jan 10	Federal Electronic Payroll System	Federal Taxes	4,292.24
Wire	Jan 10	Illinois Department of Revenue	State Taxes	731.55
S/C	Jan 10	Paychex	Service Fee	299.45
Dir.Deposit	Jan 10	Richard A Brandes	Payroll Check	1,897.76
Dir.Deposit	Jan 10	Peter Douvalakis	Payroll Check	2,869.21
Dir.Deposit	Jan 10	Jason D Fox	Payroll Check	1,271.87
Dir.Deposit	Jan 10	Dawne Scheel Hayman	Payroll Check	1,578.41
Dir.Deposit	Jan 10	Peter A Jimenez	Payroll Check	1,704.88
Dir.Deposit	Jan 10	Justin E Mac Intyre	Payroll Check	1,844.39
21195	Jan 21	A T & T	Telephone & Communication	62.82
21196	Jan 21	Comed - Garage	Service at Garage	293.73
21197	Jan 21	Comed - Traffic Signals	Traffic Signals	49.47
21198	Jan 21	Groot Industries Inc.	Landfill	1,164.20
21199	Jan 21	Nicor Gas	Service at Garage	515.87
21200	Jan 21	Verizon Wireless	Telephone & Communication	207.22
21201	Jan 22	MacMunnis, Inc. AAF Com Ed	Replace Lost Check #21182	1,473.93
Wire	Jan 24	Federal Electronic Payroll System	Federal Taxes	5,559.06
Wire	Jan 24	Illinois Department of Revenue	State Taxes	899.86
S/C	Jan 24	Paychex	Service Fee	183.65
Dir.Deposit	Jan 24	Richard A Brandes	Payroll Check	2,151.46
Dir.Deposit	Jan 24	Peter Douvalakis	Payroll Check	3,537.90
Dir.Deposit	Jan 24	Jason D Fox	Payroll Check	2,010.61
Dir.Deposit	Jan 24	Dawne Scheel Hayman	Payroll Check	1,578.41
Dir.Deposit	Jan 24	Peter A Jimenez	Payroll Check	2,078.22
Dir.Deposit	Jan 24	Justin E Mac Intyre	Payroll Check	2,036.26
21202	Jan 28	Conserv FS	Fuel	1,633.07

21203	Jan 28	Damiano Diesel Service	Repairs to #22, #25	783.95
21204	Jan 28	Des Plaines Material & Supply	Supplies	25.95
21205	Jan 28	Direct Mechanical, Inc.	Furnace/Air Maintenance	5,347.00
21206	Jan 28	Domestic Uniform Rental	Building	114.00
21207	Jan 28	Peter Douvalakis-Reimbursement	Business Use of Personal Phone	50.00
21208	Jan 28	Flood Brothers Disposal	Landfill	365.00
21209	Jan 28	Grainger, Inc.	Equipment Supplies	117.64
21210	Jan 28	Robert W. Hendricksen Co.	Tree Trimming, Removal	14,000.00
21211	Jan 28	Home Depot Credit Service	Building Operating Supplies	3,246.27
21212V	Jan 28	VOID	Void	-
21213	Jan 28	Julie, Inc.	Voice/Fax	1,232.56
21214	Jan 28	MacMunnis, Inc. AAF Com Ed	Offsite Storage 2019-2020	1,473.93
21215	Jan 28	Maine Township-Town Fund	Dental Expense	163.50
21216	Jan 28	Metro Federal Credit Union	Equipment Supplies & Parts	56.97
21217	Jan 28	Morton Salt, Inc.	Supplies Snow Removal	9,688.57
21218	Jan 28	Napa Auto Parts-Des Plaines	Equipment Supplies & Parts	116.42
21219	Jan 28	Presstech Printing, Inc.	Supplies Roads	236.00
21220	Jan 28	R.A. Adams Enterprises, Inc.	Equipment Maintenance	238.50
21221	Jan 28	Security Benefit	Deferred Comp Contributions	1,335.00
21222	Jan 28	Spaceco, Inc.	Engineering Review	70.00
21223	Jan 28	Interstate Billing Service, Inc.	Equipment Maintenance	1,257.02

\$ 112,764.20

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of December 27, 2019, January 10, 2020 and January 24, 2020 and Road District Checks #21190 through Checks #21223 and authorize the Supervisor to issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 28TH DAY OF JANUARY, 2020

Supervisor

Attest:

Clerk

Trustees

MOTION TO APPROVE PAYROLL FOR PAYDATES OF AND DECEMBER 27, 2019,
JANUARY 10, 2020 AND JANUARY 24, 2020 AND GENERAL TOWN FUND
CHECKS #57419 THROUGH CHECK #57501 IN THE AMOUNT OF \$429,339.26.

Maine Township General Town Fund
JANUARY 2020

<u>Check #</u>	<u>Date</u>	<u>Name</u>	<u>Description</u>	<u>Amount</u>
Wire	Dec 27	Federal Electronic Payroll System	Federal Taxes	13,674.82
Wire	Dec 27	Illinois Department of Revenue	State Taxes	2,668.57
S/C	Dec 27	Paychex	Service Fee	353.86
3437	Dec 27	Susan Moylan Krey	Payroll	946.19
3438	Dec 27	Dorothy D. Moran	Payroll	542.82
3439	Dec 27	Ronald R. Bartsch	Payroll	187.91
Dir.Deposit	Dec 27	Laura J. Morask	Payroll	684.88
Dir.Deposit	Dec 27	Peter W. Gialamas	Payroll	315.52
Dir.Deposit	Dec 27	Carol A. Langan	Payroll	1,379.03
Dir.Deposit	Dec 27	Dayna E. Berman	Payroll	2,680.33
Dir.Deposit	Dec 27	Denise M. Jajko	Payroll	804.21
Dir.Deposit	Dec 27	Doriene K. Prorak	Payroll	1,542.34
Dir.Deposit	Dec 27	Jessica M. Fox	Payroll	804.76
Dir.Deposit	Dec 27	John P. McKenna	Payroll	806.63
Dir.Deposit	Dec 27	Marty Cook	Payroll	681.44
Dir.Deposit	Dec 27	Michael A. Samaan	Payroll	1,429.87
Dir.Deposit	Dec 27	Nader A. Ghazaleh Sr.	Payroll	1,106.21
Dir.Deposit	Dec 27	Nicholas W. Kanehl	Payroll	894.67
Dir.Deposit	Dec 27	Robert M. Carrozza	Payroll	219.08
Dir.Deposit	Dec 27	Stephen T. Basista	Payroll	330.40
Dir.Deposit	Dec 27	Terrence Donnelly	Payroll	303.30
Dir.Deposit	Dec 27	Tracy D. Cummings	Payroll	1,040.90
Dir.Deposit	Dec 27	Victoria K. Rizzo	Payroll	1,704.56
Dir.Deposit	Dec 27	Debra A. Babich	Payroll	1,399.73
Dir.Deposit	Dec 27	Elizabeth J. Coy	Payroll	1,178.04
Dir.Deposit	Dec 27	Faris E. Dababneh	Payroll	1,047.16
Dir.Deposit	Dec 27	Mary Dolores Phillips	Payroll	637.07
Dir.Deposit	Dec 27	Anne M. Kolpak-Camarrano	Payroll	1,288.49
Dir.Deposit	Dec 27	Anna E. Lydka	Payroll	1,536.81
Dir.Deposit	Dec 27	Branka Mackic-Aleksic	Payroll	942.23
Dir.Deposit	Dec 27	Kristina A. Christie	Payroll	952.88
Dir.Deposit	Dec 27	Kristen E. Herdegen	Payroll	1,213.79
Dir.Deposit	Dec 27	Naomi J. Bowman	Payroll	1,147.89
Dir.Deposit	Dec 27	Richard D. Lyon	Payroll	2,181.98
Dir.Deposit	Dec 27	Karen A. Cohen	Payroll	1,150.17
Dir.Deposit	Dec 27	Marie C. Dachniwsky	Payroll	1,439.58
Dir.Deposit	Dec 27	Monika Jaroszewicz	Payroll	1,322.82

Dir.Deposit	Dec 27	Oksana T. Bukaczyk	Payroll	1,134.68
Dir.Deposit	Dec 27	Therese A. Tully	Payroll	1,514.55
Dir.Deposit	Dec 27	Catherine Fredericksen	Payroll	532.47
Dir.Deposit	Dec 27	Rosalind Luburich	Payroll	607.00
Dir.Deposit	Dec 27	Wieslawa Tytko	Payroll	1,617.45
Dir.Deposit	Dec 27	John Bennett	Payroll	102.65
57419	Jan 1	The Lincoln National	Voluntary Life Insurance	111.54
57420	Jan 1	Aflac	Aflac	98.66
57421	Jan 1	Blue Cross Blue Shield	January Health Insurance	69,010.80
57422	Jan 1	Comcast	Internet & Fax 12/19-1/18/20	315.21
57423	Jan 1	NCPERS Group Life Ins.	IMRF Voluntary Life Insurance	80.00
57424	Jan 1	The Lincoln National	Employer Paid Life Insurance	421.37
57425V	Jan 1	VOID	Void	-
57426	Jan 1	Vision Service Plan (IL)	VSP Voluntary Vision Insurance	160.63
Wire	Jan 3	IMRF	IL Municipal Retirement Fund	20,326.52
57427	Jan 6	Township Officials of Cook	TOCC Dinner Meeting 1/16 for 4	105.00
Wire	Jan 10	Federal Electronic Payroll System	Federal Taxes	15,389.31
Wire	Jan 10	Illinois Department of Revenue	State Taxes	2,958.47
S/C	Jan 10	Paychex	Service Fee	794.56
3440	Jan 10	Susan Moylan Krey	Payroll	946.63
3441	Jan 10	Walter Kazmierczak	Payroll	4,412.03
3442	Jan 10	David A. Carrabotta	Payroll	-
3443	Jan 10	Dorothy D. Moran	Payroll	454.36
3444	Jan 10	Ronald R. Bartsch	Payroll	24.03
Dir.Deposit	Jan 10	Laura J. Morask	Payroll	685.27
Dir.Deposit	Jan 10	Peter W. Gialamas	Payroll	316.39
Dir.Deposit	Jan 10	Claire R. McKenzie	Payroll	434.81
Dir.Deposit	Jan 10	Kimberly Jones	Payroll	416.73
Dir.Deposit	Jan 10	Susan Kelly Sweeney	Payroll	453.99
Dir.Deposit	Jan 10	Carol A. Langan	Payroll	1,380.17
Dir.Deposit	Jan 10	Dayna E. Berman	Payroll	2,686.44
Dir.Deposit	Jan 10	Denise M. Jajko	Payroll	571.58
Dir.Deposit	Jan 10	Doriene K. Prorak	Payroll	1,545.03
Dir.Deposit	Jan 10	Jessica M. Fox	Payroll	830.10
Dir.Deposit	Jan 10	John P. McKenna	Payroll	553.54
Dir.Deposit	Jan 10	Marty Cook	Payroll	657.96
Dir.Deposit	Jan 10	Michael A. Samaan	Payroll	1,432.51
Dir.Deposit	Jan 10	Nader A. Ghazaleh Sr.	Payroll	1,106.94
Dir.Deposit	Jan 10	Nicholas W. Kanehl	Payroll	894.80
Dir.Deposit	Jan 10	Robert M. Carrozza	Payroll	98.35
Dir.Deposit	Jan 10	Stephen T. Basista	Payroll	330.40
Dir.Deposit	Jan 10	Terrence Donnelly	Payroll	447.35

Dir.Deposit	Jan 10	Tracy D. Cummings	Payroll	1,040.90
Dir.Deposit	Jan 10	Victoria K. Rizzo	Payroll	1,705.29
Dir.Deposit	Jan 10	Debra A. Babich	Payroll	1,401.03
Dir.Deposit	Jan 10	Elizabeth J. Coy	Payroll	1,178.77
Dir.Deposit	Jan 10	Faris E. Dababneh	Payroll	1,047.84
Dir.Deposit	Jan 10	Mary Dolores Phillips	Payroll	630.74
Dir.Deposit	Jan 10	Anne M. Kolpak-Camarrano	Payroll	1,289.68
Dir.Deposit	Jan 10	Anna E. Lydka	Payroll	1,537.87
Dir.Deposit	Jan 10	Branka Mackic-Aleksic	Payroll	942.62
Dir.Deposit	Jan 10	Kristina A. Christie	Payroll	953.01
Dir.Deposit	Jan 10	Kristen E. Herdegen	Payroll	1,215.03
Dir.Deposit	Jan 10	Naomi J. Bowman	Payroll	1,148.02
Dir.Deposit	Jan 10	Richard D. Lyon	Payroll	2,156.56
Dir.Deposit	Jan 10	Karen A. Cohen	Payroll	1,151.79
Dir.Deposit	Jan 10	Marie C. Dachniwsky	Payroll	1,440.31
Dir.Deposit	Jan 10	Monika Jaroszewicz	Payroll	1,325.45
Dir.Deposit	Jan 10	Oksana T. Bukaczyk	Payroll	1,135.37
Dir.Deposit	Jan 10	Therese A. Tully	Payroll	1,516.92
Dir.Deposit	Jan 10	Catherine Fredericksen	Payroll	495.40
Dir.Deposit	Jan 10	Rosalind Luburich	Payroll	453.67
Dir.Deposit	Jan 10	Wieslawa Tytko	Payroll	1,641.39
Dir.Deposit	Jan 10	John Bennett	Payroll	148.64
57428	Jan 15	M+J, Inc.	Parking Lot Paving Project	47,650.00
57429	Jan 15	Spaceco, Inc.	Parking Lot Engineering Fees	5,701.62
57430	Jan 15	Villano Interiors, Inc.	Install Carpet	10,430.00
Wire	Jan 17	Paychex Time Attendance Fee	Payroll Administration Fee	304.30
57431	Jan 21	Access One, Inc.	Pot Lines-Alarms & Fax 1/1-1/31	143.07
57432	Jan 21	Republic SVC #551	Pick-Up Service 1/1-1/31/20	277.94
57433	Jan 21	Comed	Electricity Sup. & Deliv. 11/5-12/6	1,239.32
57434	Jan 21	Comed	Electric. Sup. & Deliv. 12/4-1/7/20	172.16
57435	Jan 21	Des Plaines, City Water	Water & Sewer 6/26-11/18/19	143.05
57436	Jan 21	Dish	Cable Service 12/26-1/25/20	48.03
57437	Jan 21	Nicor Gas	Commercial Heat 11/11-12/11/19	780.14
Wire	Jan 24	Federal Electronic Payroll System	Federal Taxes	13,357.57
Wire	Jan 24	Illinois Department of Revenue	State Taxes	2,605.89
S/C	Jan 24	Paychex	Service Fee	354.12
3445	Jan 24	Susan Moylan Krey	Payroll	946.63
3446	Jan 24	Dorothy D. Moran	Payroll	256.67
3447	Jan 24	Ronald R. Bartsch	Payroll	174.80
Dir.Deposit	Jan 24	Laura J. Morask	Payroll	685.27
Dir.Deposit	Jan 24	Peter W. Gialamas	Payroll	316.39
Dir.Deposit	Jan 24	Carol A. Langan	Payroll	1,380.17

Dir.Deposit	Jan 24	Dayna E. Berman	Payroll	2,686.44
Dir.Deposit	Jan 24	Denise M. Jajko	Payroll	705.80
Dir.Deposit	Jan 24	Doriene K. Prorak	Payroll	1,545.03
Dir.Deposit	Jan 24	Jessica M. Fox	Payroll	898.53
Dir.Deposit	Jan 24	Marty Cook	Payroll	678.10
Dir.Deposit	Jan 24	Michael A. Samaan	Payroll	1,432.51
Dir.Deposit	Jan 24	Nader A. Ghazaleh Sr.	Payroll	1,106.94
Dir.Deposit	Jan 24	Nicholas W. Kanehl	Payroll	894.80
Dir.Deposit	Jan 24	Robert M. Carrozza	Payroll	136.82
Dir.Deposit	Jan 24	Stephen T. Basista	Payroll	374.82
Dir.Deposit	Jan 24	Terrence Donnelly	Payroll	458.18
Dir.Deposit	Jan 24	Tracy D. Cummings	Payroll	1,053.29
Dir.Deposit	Jan 24	Victoria K. Rizzo	Payroll	1,705.29
Dir.Deposit	Jan 24	Debra A. Babich	Payroll	1,401.03
Dir.Deposit	Jan 24	Elizabeth J. Coy	Payroll	1,178.77
Dir.Deposit	Jan 24	Faris E. Dababneh	Payroll	1,047.84
Dir.Deposit	Jan 24	Mary Dolores Phillips	Payroll	667.39
Dir.Deposit	Jan 24	Anne M. Kolpak-Camarrano	Payroll	1,289.68
Dir.Deposit	Jan 24	Anna E. Lydka	Payroll	1,537.87
Dir.Deposit	Jan 24	Branka Mackic-Aleksic	Payroll	942.62
Dir.Deposit	Jan 24	Kristina A. Christie	Payroll	953.01
Dir.Deposit	Jan 24	Kristen E. Herdegen	Payroll	1,215.03
Dir.Deposit	Jan 24	Naomi J. Bowman	Payroll	1,148.02
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Dir.Deposit	Jan 24	Karen A. Cohen	Payroll	1,151.79
Dir.Deposit	Jan 24	Marie C. Dachniwsky	Payroll	1,440.31
Dir.Deposit	Jan 24	Monika Jaroszewicz	Payroll	1,325.45
Dir.Deposit	Jan 24	Oksana T. Bukaczyk	Payroll	1,135.37
Dir.Deposit	Jan 24	Therese A. Tully	Payroll	1,516.92
Dir.Deposit	Jan 24	Catherine Fredericksen	Payroll	366.50
Dir.Deposit	Jan 24	Rosalind Luburich	Payroll	586.30
Dir.Deposit	Jan 24	Wieslawa Tytko	Payroll	1,641.39
Dir.Deposit	Jan 24	John Bennett	Payroll	158.46
57438	Jan 28	All Season Maintenance, Inc.	Lawn Service & Maintenance	2,612.50
57439	Jan 28	Ancel Glink P.C.	Corporage Legal Fees	4,868.75
57440	Jan 28	Anderson Lock Company Ltd.	Double Sided Key	18.15
57441	Jan 28	Anderson Pest Solutions	Jan 2020 Monthly Invoice	96.05
57442	Jan 28	Anderson Safford	Self Inking Date Stamper	85.58
57443	Jan 28	Angie's Boxing Garage	Recovery Connection Bootcamp	600.00
57444	Jan 28	Aqua Illinois, Inc.	Water & Sewer 11/25-12/23/19	266.23
57445	Jan 28	Avenues to Independence	Grant Payment 10	4,088.00
57446	Jan 28	Barton Marketing Group	Dec 2019 Preapproved Activity	975.00

57447	Jan 28	Bond, Dickson & Associates, P.C.	Dec IMRF Legal Fees	2,460.50
57448	Jan 28	Brickton Art Center	Art in the Town Fall Session	900.00
57449	Jan 28	The Center of Concern	Grant Payment 11	3,341.00
57450	Jan 28	Comcast Business	BVE Phone Service 1/1-1/31	1,439.40
57451	Jan 28	Comcast Cable	Monthly Service 1/17-2/16	144.17
57452	Jan 28	Cook County Sheriff's	Sept, Oct & Nov Officer Usage	12,400.00
57453V	Jan 28	VOID	Void	-
57454	Jan 28	CK Cty Twp Assessors Assn.	Twp Assessor Assoc Meeting	35.00
57455	Jan 28	Elizabeth Coy - Reimbursement	Mileage	29.93
57456	Jan 28	Crossfit-88, Inc.	Recovery Connectios Classes	800.00
57457	Jan 28	Office Equipment Leasing Co.	Print Management	1,376.00
57458	Jan 28	District 63 Education	Grant Payment 10	1,875.00
57459	Jan 28	Evans, Marshall and Pease, P.C.	Bookeeping Services & Meetings	6,110.00
57460	Jan 28	Garvey's Office Products	Departments Office Supplies	1,106.70
57461	Jan 28	ITASCSC	Membership Dues 12/19-11/30/20	75.00
57462	Jan 28	Illinois Search & Rescue	2020 Annual Dues	50.00
57463	Jan 28	The Josselyn Center	Grant Payment 10	8,650.00
57464	Jan 28	Kordick Electric Co, Inc.	Electrical Work	318.00
57465	Jan 28	Laugh to Live, LLC	Recovery Conn. Comedy Show	500.00
57466	Jan 28	Leyden Family Service	Grant Payment 9 & 10	9,366.00
57467	Jan 28	Richard Lyon - Reimbursement	Mileage & Parking	330.45
57468V	Jan 28	VOID	Void	-
57469	Jan 28	Branka Mackic-Aleksic - Reimburs.	Mileage	9.86
57470	Jan 28	Maryville Academy (dba) Family	Grant Payment 5	2,350.00
57471	Jan 28	Neofunds	Postage, Passport Postage	2,482.23
57472	Jan 28	Nicor Gas	OEM Commerc Heat 11/14-12/16	143.62
57473	Jan 28	NW Suburban Day Care Ctr.	Grant Payment 11	3,550.00
57474	Jan 28	Ontap Company	Water Cooler Rental	96.00
57475	Jan 28	Park Ridge Stationers	Operating Supplies	336.89
57476	Jan 28	Peer Services, Inc.	Grant Payment 4	1,583.01
57477	Jan 28	Proforma	Food Pantry Calendar Books	475.79
57478	Jan 28	Quinn Print, Inc.	Towing Stickers	138.75
57479	Jan 28	Ruben Digital Media, LLC	Recovery Connections Flyer	800.00
57480	Jan 28	Security Benefit	Deferred Comp Contributions	2,835.00
57481	Jan 28	Sunrise Grill & Catering, Inc.	Recovery Connections Meetings	1,010.00
57482	Jan 28	Turning Point Behavioral	Grant Payment 10	3,666.00
57483	Jan 28	Verizon Wireless-Admin	Telecommunications	191.21
57484	Jan 28	Warehouse Direct	Computer Tech Supplies	3,329.00
57485V	Jan 28	VOID	Void	-
57486	Jan 28	Mighty Mites Awards & Son	Award for North Maine Fire Dept.	102.95
57487V	Jan 28	VOID	Void	-
57488V	Jan 28	VOID	Void	-

57489V	Jan 28	VOID	Void	-
57490V	Jan 28	VOID	Void	-
57491V	Jan 28	VOID	Void	-
57492V	Jan 28	VOID	Void	-
57493V	Jan 28	VOID	Void	-
57494	Jan 28	Metro Federal Credit Union	Staff Training, Office Supplies	704.96
57495V	Jan 28	VOID	Void	-
57496	Jan 28	Metro Federal Credit Union	Recovery Connections Meetings	1,580.56
57497V	Jan 28	VOID	Void	-
57498	Jan 28	Metro Federal Credit Union	MaineStay, Special Programs	955.20
57499V	Jan 28	VOID	Void	-
57500	Jan 28	Metro Federal Credit Union	Staff Training	17.42
57501	Jan 28	Metro Federal Credit Union	Operating Supp, Building	501.88
				<u>\$ 429,339.26</u>

We the undersigned members of the Board of Trustees of Maine Township, do hereby certify that we have examined the Payroll for Paydates of December 27, 2019, January 10, 2020 and January 24, 2020 and General Town Fund Checks #57419 through Check #57501 and authorize the Supervisor issue Checks in payment.

WITNESS OUR HANDS AND SEALS THIS 28TH DAY OF JANUARY 2020.

Supervisor

Attest:

Clerk

Trustees

9.2 DRUG AND ALCOHOL ABUSE POLICY

It is the policy of the Township that the residents have the right to expect all persons employed by the Township to be free from drug use and alcohol abuse. All employees are required to report to work on time and in an appropriate mental and physical condition for work. It is the Township's intent to provide and maintain a drug and alcohol free, healthful, safe and secure work environment.

9.2.1 Prohibited Conduct

In accordance with the Federal Drug-Free Work Place Act of 1988, Township employees shall not manufacture, distribute, dispense, possess or use illicit drugs, unauthorized prescription drugs, cannabis, alcohol or controlled substances on the premises of any Township building or facility (unless authorized), in Township-owned vehicles or during working hours. Likewise, employees also are prohibited from being under the influence of illegal drugs, controlled substances, unauthorized prescription, cannabis or alcohol on the premises of any Township building or facility (unless authorized), in Township-owned vehicles or during working hours. Compliance with this policy is a condition of employment. Sanctions for violation of this policy include discipline up to and including discharge and referral to law enforcement authorities for prosecution consistent with applicable local, state and federal law.

This policy does not apply to the lawful use of prescription drugs under the supervision of a licensed health care professional and within the limits of a valid prescription. An employee who has been prescribed drugs is required, however, to consult with his or her doctor or pharmacist about the prescribed medication's effect on the employee's ability to perform his or her job safely and to immediately disclose to his or her supervisor any medication-related work restrictions. While employees are required to disclose any medication-related work restrictions, employees should not disclose the type of drugs they have been prescribed or the underlying medical conditions or disabilities unless directed to do so by their doctors or pharmacist or asked to do so by the Township.

As part of our drug free work-place policy, it is the policy of the Township to conduct drug testing during the post offer, pre-placement physical examination required for all Township positions. It is also the policy of the Township to conduct drug/alcohol testing where it has reason to believe that an employee may be under the influence of alcohol, illegal drugs or other controlled substances. Employees subject to United States Department of Transportation ("DOT") testing shall be tested in accordance with DOT regulations in addition to the testing and discipline provisions of this policy. Refusal to submit to testing will result in disciplinary action, up to and including termination of employment.

As a condition of initial or continued employment, employees shall abide by the terms of this policy and shall notify the Township Supervisor of any criminal drug statute conviction, guilty or *nolo contendere* (i.e. "no contest") plea for a violation occurring in or outside the work place no later than five calendar days after such conviction or plea.

9.2.2 "Controlled Substance" Defined

For purposes of this policy, the term “controlled substance” means a controlled substance listed in the Illinois Controlled Substances Act (720 ILCS 570) or Cannabis Control Act (720 ILCS 550) and substances listed in Schedules 1 through V of the Federal Controlled Substances Act (21 U.S.C. 812), as further defined by regulation at 21 CFR 1308.11 through 1308.15.

9.2.3 “Under The Influence Of Alcohol” Defined

For the purpose of determining whether the employee is under the influence of alcohol in violation of this policy, test results showing an alcohol concentration of .02 or more based upon the grams of alcohol per 100 millimeters of blood will be considered positive, and results showing an alcohol concentration of less than 0.02 shall be considered negative.

9.2.4 Consequences Of Positive Test Results

Applicants who refuse to cooperate with or fail to pass a post-offer, pre-employment drug test will not be hired by the Township. Employees who refuse to cooperate in a required test, who test positive, or who use, possess, distribute, purchase, sell, manufacture or dispense illegal drugs on Township premises or work sites will be disciplined, up to and including termination of employment.

Employees who consume illegal drugs or alcohol or possess illegal drug paraphernalia or alcoholic beverages on Township premises or work sites will be disciplined, up to and including termination of employment.

Employees who have been convicted of, sentenced for, or pled *nolo contendere* to a drug crime committed on Township premises or work sites, will be disciplined up to and including termination of employment.

9.2.5 Opportunity to Contest

After the Township receives a confirmed positive drug or alcohol test and/or information indicating that the employee manifests specific, articulable symptoms that demonstrate impairment or being under the influence, the employee will be given a reasonable opportunity to contest the basis of the Township’s determination. A final decision regarding whether this policy has been violated shall be made at the sole discretion of the Township.

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RESOLUTION NO. 2020-1

SCHEDULE OF REGULAR BOARD MEETINGS

BE IT RESOLVED by the Board of Trustees of Maine Township that the following is the schedule of Regular Board Meetings for the Budget Year commencing March 1, 2020 to February 28, 2021:

2020

March 24th
April 28th
May 26th
June 23rd
July 28th
August 25th
September 22nd
October 27th
November 24th
December 22nd

2021

January 26th
February 23rd

All meetings are on the 4th Tuesday of the month, at 6:30 p.m. Bills Review, and 7:30 p.m. Board meeting. All meetings take place at the Maine Township Town Hall, 1700 Ballard Road, Park Ridge, IL 60068.

Adopted this 28th day of January 2020.

LAURA J. MORASK, Supervisor

KIMBERLY JONES, Trustee

DAVID A. CARRABOTTA, Trustee

CLAIRE R. MCKENZIE, Trustee

SUSAN KELLY SWEENEY, Trustee

Attest:

PETER GIALAMAS, Clerk



Peter Gialamas

Clerk

CLERK'S SERVICES FOR THE YEAR 2019

Month	Voter Registr.	Vehicle Stickers	Handic. Cards	Hunting & Fishing	RTA Passes	Passport Applic.	Neighbor Neighbor	Notary Public	Garbage Stickers	Mainlines Tickets	TOTAL
January	0	126	1	0	12	300	0	6	23	167	635
	1	174	3	0	32	422	0	11	15	110	768
February	0	165	2	0	24	250	0	16	35	102	594
	2	150	5	0	37	304	0	14	16	20	548
March	0	148	3	13	36	340	0	16	89	63	708
	0	190	7	34	15	451	0	17	39	77	830
April	0	142	2	26	29	291	530	32	287	87	1426
	0	133	3	41	23	325	0	15	103	132	775
May	0	122	0	25	29	266	0	19	368	145	974
	1	533	2	23	33	290	0	11	221	160	1,274
June	0	68	0	16	50	261	0	20	222	109	746
	1	8,036	8	13	30	308	0	7	545	140	9,088
July	1	4	3	6	25	269	735	17	238	153	1,451
	0	1,103	1	9	44	209	0	23	383	133	1,905
August	0		3	3	34	263	0	13	229	7	552
	3	271	3	3	36	253	0	10	221	125	925
September	4		6	3	27	156	0	73	151	112	532
	2	270	2	2	35	190	0	26	175	60	762
October	1		1	9	34	208	0	387	102	107	849
	4	215	2	10	40	202	868	14	177	111	1643
November	1		2	0	19	176	562	33	218	29	1,040
	0	171	3	4	32	163	0	18	183	65	639
December	1		1	0	33	213	0	21	10	46	325
	0	134	3	0	16	182	228	25	35	230	853
TOTAL	8	775	24	101	352	2,993	1,827	653	1,972	1,127	9,832
	14	11,380	42	139	373	3,299	1,096	191	2,113	1,363	20,010

* The numbers in the second row indicate services provided in the year 2018



MAINE TOWNSHIP

Highway Department

WALTER KAZMIERCZAK
Highway Commissioner

JANUARY 2020 BOARD REPORT

Winter for the most part has been kind to us this season. What has been gratifying has been the lack of complaints from our residents when it has snowed. One weekend when it snowed there was nary a complaint from any of our residents. The last snow storm resulted in only one. That is pretty good for a population of over 26,000 residents. Congratulations to the Highway Department's staff.

Tree trimmings is 90% completed and at a cost less than anticipated. The budget in general is in line with what the Board passed last year. In February if necessary I will propose line item transfers.

The new fiscal year's budget is starting to be worked on. We will once again have Spaceco Engineering at the appropriate time, give a detailed analysis of what streets need to be done and at what estimated cost.

**Maine Township Code
Enforcement Office**

To: Elected Officials
From: Nader Ghazaleh, Code Enforcement Officer
CC: Dayna Berman, Administrator
Date: 1/20/2020
Re: Monthly Report

This month of January we have been very fortunate with the weather we have received here in Maine Township. With temperatures well above average, residents have taken advantage of this by doing a little house cleaning. With this comes plenty of garbage issues that begin to occur because residents are not taking the proper actions in disposing of their trash. Televisions, couches, and mattresses are just a small sample size of what is being dumped out onto the streets. It becomes very difficult for me to know who is doing the dumping when I am dealing with row houses. Robin Dr and Dee Rd have once again been the problems this month. Many of the residents have purchased TV's over the holidays, therefore old ones are plentiful. Have written deficiency's regarding tv's to educated residents on where to dispose of old ones.

This month I have been concentrating on abandoned, and expired state licenses. I have towed three vehicles due to our no parking tow zone ordinance, and two abandoned ones with no state plates, which would give a clear path for the snow plows. With the assistance of Cook Country Building & Zoning resolved two complaints with new construction at Golf Imaging, residents from Lake Marion had concerns on piping into their water main. Had put in a call to Aqua for water main break Knight and Church vicinity. Lastly, this past weekend we received enough snow where I had to be on the lookout for resident's snow blowing or shoveling their snow onto the Township streets. Thankfully, no residents were in violation of this.

January Warnings Issued: 27

January Tickets Issued: 13

MAINSTREAMERS HIGHLIGHTS

December 2019

Marie Dachniwsky, Director

We concluded the festive month of December with a variety of day trips and events planned for our members. A few of the highlighted events was our Holiday Luncheon along with our New Year's Eve luncheon, as well as a few Day Trips.

Day Trips

We kicked off the festive holiday season with the "Sanfilippo Holiday lunch and concert" at the Estate. We had 55 members join us for this wonderful lunch at the Carousel Pavilion. Following lunch members enjoyed an organ concert in the Sanfilippo residence on the Mighty Wurlitzer Theater Organ. Our second trip for the month was the production of "White Christmas" at Theatre at the Center in Munster, IN, where 55 members enjoyed this classic production. Our last trip of the month was the production of "The Light in the Piazza" at the Lyric Opera, starring Renee Fleming. This was defiantly the production to end the year. Prior to the show 55 members enjoyed a wonderful lunch at Carson's Ribs.

Holiday Luncheon

On Friday, December 13th we hosted our annual Holiday Luncheon at Chateau Ritz where 216 members were able to enjoy a full course meal, a holiday raffle, and holiday classics performed by the wonderful duo of Denny Diamond and Maureen Christine.

America to Zanzibar Exhibit

Maine Township MaineStreamers enjoyed the *America to Zanzibar* exhibit at the Sabeel Center on December 19th. This exhibit is the first exhibit of its kind, designed for children and families, to celebrate Muslim cultures in the U.S. and around the world through exciting hands-on experiences. Approximately 40 MaineStreamer members received a private tour, personally hosted by Rizwan Kadir, Director of the Sabeel Center. Members enjoyed this interactive exhibit about the diversity of Muslim cultures in our communities. This exhibit offered a hands-on experience to explore the areas of art, food, architecture, music, design, travel, trade and more! Members viewed a 3D exploration of mosque architecture from the Maldives to China. Members were also given the opportunity to write their names in Arabic, calligraphic style. "A very interesting and cultural learning experience, and right in our own backyard!", exclaimed member Lori McMeen! "We live in a culturally diverse community and it is so wonderful to learn about the ways of life, of our neighbors!" - Director of MaineStreamers.

New Year's Eve Party

On December 31st, 101 Mainstreamers members started their New Year's Eve with a Champagne Brunch at Club Casa. Members were greeted with a mimosa and enjoyed a brunch featuring a variety of breakfast and lunch entrees. After brunch we toasted the New Year with Champagne and were entertained by Jack Miuccio as he sung some of their favorite classic songs.

MAINSTREAMERS 2019 STATISTICAL REPORT - December 2019

	NO. OF PARTICIPANTS	YEAR TO DATE	INCOME	EXPENSES	TOTAL
RECREATIONAL PROGRAMS					
Bingo (Monthly)	cancelled	352			\$0.00
Day at the Races (Monthly)	35	451	\$228.00	\$208.00	\$20.00
Movie of the Month (Monthly)	51	587	\$225.00	\$188.55	\$36.45
Pinochle Tournament/Social	4	162	\$0.00	\$0.00	\$0.00
Women's/Mens Breakfast (Alternating Months)	22	184	\$390.00	\$365.29	\$24.71
Twilight Dining Outing (Alternating Months)		252			\$0.00
Fishing Events/Banquet (6 Times a Year)		28			\$0.00
Intergenerational Fishing Outing (Twice a Year)		0			
Book Review (3-Times a Year)		127			\$0.00
HEALTH/INFORMATIVE					
		572			\$0.00
FITNESS CLASSES					
Senior Aerobics (8 week sessions)	25	180	\$666.64	\$668.64	(\$2.00)
Yoga (8 Week Sessions)	11	78	\$495.00	\$750.00	(\$255.00)
Zumba Gold (8 Week Sessions)	25	164	\$850.00	\$390.00	\$460.00
Zumba Gold Toning (8 week Sessions)		8			\$0.00
Chair Yoga (8 Week Sessions)	18	93	\$522.00	\$330.00	\$192.00
Matter of Balance Exercise Class		44			\$0.00
CLASSES/PROGRAMS					
Computer Class (Alternating Months)		63			\$0.00
Matter of Balance (8 Week Class- Bi- Yearly)		15			\$0.00
Rules of the Road (3- Times a Year)		68			\$0.00
Defensive Driving Course (Held Quarterly)		61			\$0.00
LUNCHEONS					
	216	967	\$7,384.66	\$8,878.87	(\$1,494.21)
ANNUAL SPECIAL EVENTS					
New Year's Eve Brunch	97	1,267	\$3,214.00	\$3,344.19	(\$130.19)
MISCELLANEOUS EVENTS					
Cookie Exchange	13	338	\$0.00	\$0.00	\$0.00
DAY TRIPS	244	2,245	\$80,526.34	\$79,177.35	\$1,348.99
LONG DISTANCE TRIPS	2	35	\$177.84	\$0.00	\$177.84
SENIOR MAILING (Bi-Monthly)	20	142	\$0.00	\$57.60	(\$57.60)
NEWCOMERS PRESENTATION (Alternating months)	2	122	\$0.00	\$12.00	(\$12.00)
ADVISORY COUNCIL MEETING (Held Quarterly)		34			
TOTAL	785	8639	\$94,679.48	\$94,370.49	\$308.99
NEW MEMBERS	24	411	Average Age	69 years old	

**MAINE TOWNSHIP EMERGENCY FOOD PANTRY
MONTHLY STATISTICAL REPORT**

To: Laura Morask
Maine Township Supervisor

From: Carol Langan
Coordinator – Food Pantry

Re: Report of Services Rendered during the Month of December 2019

I. Maine Township Emergency Food Pantry Distribution

a. Family Boxes of Food Distributed

1. Adults Receiving	<u>327</u>
2. Children Receiving	<u>51</u>

b. Emergency Family Boxes of Food Distributed 3

1. Adults Receiving	<u>3</u>
2. Children Receiving	<u>0</u>

TOTAL 215 Boxes

II. Cash Donations and Amounts Received

Resident Donations	\$2416.00
Business Donations	\$2070.00
TOTAL	\$4486.00

III. Food Collections Received During Calendar Month

Park Ridge City Hall Community Donations
Make Room For Truman Park Ridge
Carpenter School
Apollo School
Jewel Greenwood and Busse Park Ridge 200 Ham Dinners
Thursday Dec 5 Shopping at Jewel Wilderness Scouts and Princesses

General Assistance Monthly Report

December 2019

Director of General Assistance: Austin Kelso

General Assistance:

In December 2019 we opened two new GA clients and closed zero existing clients, resulting in our number of ongoing GA clients increasing to 33.

LIHEAP/CEDA Programs:

Our LIHEAP season began October 1st. We held early registration on September 24th, 26th, and 27th for senior and disabled individuals, resulting in 415 early appointments. Starting November 1st, individuals with a disconnection notice or families with a child or children under the age of six were eligible to apply. December 1st and onward is open to the general public who qualify. In October alone we held 609 appointments and processed over 450 applications. In November we processed over 200 applications. We are well on our way to processing over 1,000 applications this season. In December we met with clients pertaining to LIHEAP/CEDA programs 210 times.

Advocacy/QMB, Snap, and Medicaid:

During the month we had 56 meetings with individuals pertaining to QMB, Medicare, Medicaid, and SNAP (food stamps). 5 meetings were helping individuals through the QMB (supplementing Medicare) program and 51 meetings were pertaining to both SNAP (food stamps) and Medicaid. Separately, we met with individuals 33 times to conduct SHIP, Medicare, and Medicare Part D interviews. This month we referred individuals to the proper organization on 118 occasions, providing great client service and ensuring that our residents get the best possible help they can with whatever they need.

Benefit Access:

We met with individuals on 52 occasions pertaining to the Benefit Access program in December, thus ensuring that our eligible clients save money on their license plate stickers and RTA passes.

MaineLines:

We sold 46 MaineLines vouchers in the month of December. This saved our clients enrolled in the program a total of \$184.00 on their cab rides to and from the Maine Township area during the month.

STATISTICAL REPORT
GENERAL ASSISTANCE DEPARTMENT
December 2019

I.	<u>GENERAL ASSISTANCE CASES</u>	
	1. CASES OPENED	<u>2</u>
	2. CASES ONGOING	<u>31</u>
	3. CASES PENDING	<u>2</u>
	4. CASES CLOSED	<u>0</u>
	5. TOTAL INDIVIDUALS RECEIVING GENERAL ASSISTANCE	<u>33</u>
II.	<u>ADVOCACY:</u>	
	1. QMB – QUALIFIED MEDICAL BENEFICIARY PROGRAM	<u>5</u>
	2. GENERAL PUBLIC AID ADVOCACY (TO INCLUDE SNAP, CASH ASSISTANCE AND MEDICAID)	<u>51</u>
	3. COMMUNITY RESOURCE ADVOCACY REFERRALS	<u>118</u>
III.	<u>SUBURBAN PRIMARY ACCESS TO CARE INTAKE:</u>	
	1. MONTHLY INTERVIEWS/APPLICATIONS FILED	<u>2</u>
IV.	<u>SENIOR INFORMATION AND ASSISTANCE:</u>	
	1. SHIP, MEDICARE, AND MEDICARE D INTERVIEWS	<u>33</u>
	2. BENEFIT ACCESS MONTHLY APPLICATION INTERVIEWS	<u>52</u>
	3. FREE TELEPHONE /BILL REDUCTION APPLICATION INTERVIEWS	<u>0</u>
	4. VETERANS ADMIN. ASSIST REFERRAL	<u>0</u>
	5. SECTION 8 HOUSING	<u>0</u>
V.	<u>CEDA PROGRAMS/ LIHEAP – ENERGY ASSISTANCE</u>	<u>210</u>
	<u>APPLICATION INTERVIEWS</u> (which includes Hardship, Share the Warmth, PIPP, DVP, RA [Reconnect Assistance], Furnace, and Weatherization).	
VI.	<u>MAINELINES (MAINE TOWNSHIP TAXI CAB VOUCHER PROGRAM)</u>	
	1. NEW APPLICATIONS ACCEPTED	<u>1</u>
	2. MONTHLY INTERVIEWS	<u>5</u>
	3. MAINELINES TICKETS SOLD THIS MONTH	<u>46</u>
	4. TOTAL MONEY COLLECTED FOR TICKETS SOLD (YEAR TO DATE) (MARCH 1 ST -FEBRUARY 28 TH)	<u>\$1,719</u>



Board Report for December/January 2019 -2020

Marty Cook

Friday Night Recovery Meeting Attendance:

- We are noticing an increase in attendance in the last two months.

December 20 th , 2019	59 Participants
December 27 th , 2019	50 Participants
January 3 rd , 2020	56 Participants
January 10 th , 2020	63 Participants
January 17 th , 2020	71 Participants

Monday Night Community Service, Holy Family Hospital:

- Ten (10) Recovery Connection volunteers spoke with 41 young adult patients in treatment at Holy Family Hospital.

Community Outreach:

- MTRC Welcomed comedian Zane Helberg who did his stand-up comedy after the Friday Night Meeting on 1/17 .
- MTRC consulted three (3) families helped their children find sober living homes/ local meetings.
- MTRC staff hosted service opportunities in the food pantry with their participants.
- MTRC staff attended the Park Ridge Police Department's Opioid Advisory Group.
- MTRC staff hosted service opportunities to six (6) foreign exchange students to help in our food pantry.
- MTRC staff attended and participated the Maine Community Youth Foundation meeting presentation on addiction in the community.

MTRC continues to see strong attendance at its Friday night pre-meeting therapeutic Yoga:

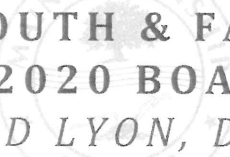
December 20 th , 2019	5 Participants
December 27 th , 2019	3 Participants
January 3 rd , 2020	6 Participants
January 10 th , 2020	5 Participants
January 17 th , 2020	6 Participants

MTRC continued its partnership with CrossFit 88 Park Ridge with classes every Saturday (Noon)

December 21 st , 2019	8 Participants
December 28 th , 2019	5 Participants
January 4 th , 2020	5 Participants
January 11 th , 2020	6 Participants
January 18 th , 2020	Class cancelled

Miscellaneous:

- The MTRC phone list which serves as a resource to young men and women within the recovery community has grown to 423.
- The MTRC weekly email which briefs our participants on our weekly meeting as well as provides information on other sober related events within the community is now sent to 423 members.



MAINESTAY YOUTH & FAMILY SERVICES
JANUARY 2020 BOARD REPORT
RICHARD LYON, DIRECTOR

NEW MAINE WEST HIGH SCHOOL PILOT PROGRAM

Since September 2019, we have been working with Dr. Claudia Rueda-Alvarez, Assistant Principal for Student Services at Maine West High School on potentially providing counseling services to Maine West students at Maine West in order to reduce barriers to treatment that often prevent students from accessing mental health services (stigma, transportation, etc.). Offering our services at an already trusted and familiar location, such as a child's school, helps normalize the process of mental health treatment for many families. To this end, we launched a pilot program designed to address this need on January 7, and it has been going well thus far. Kristen Herdegen, our bilingual Family Therapist, has been going to Maine West from 9-11 am on Tuesdays to see clients. After a month-long pilot period we will evaluate the program and determine if it should continue. Thanks to Kristen for eagerly embracing this exciting opportunity and to Dr. Rueda-Alvarez for always advocating to meet student needs.

FUTURE LEADERS PROGRAM EXPANSION

The Future Leaders program, which provides the opportunity for younger students to benefit from positive peer mentoring relationships with older high school students, expanded in 2018 to two new locations—South Elementary School in Des Plaines (District 62) and Lincoln Middle School in Park Ridge (District 64). On January 16, Future Leaders officially launched at a fourth location at Emerson Middle School (District 64). I attended the inaugural session and was pleased to see nearly 40 students actively engaged and participating in the activities. I am grateful for Emerson's dedication to the social-emotional development of their students and for their eagerness to bring this program to their school and for Anna Lydka's willingness to take on this additional responsibility.

FEATURED STORY OF THE MONTH

A mother brought in her teenage daughter to therapy due to symptoms of depression and anxiety, and finding out she was criticizing family members on social media. The therapist utilized individual and family therapy to create a safe and non-judgmental space which allowed each member the opportunity to share their story and frustrations. In individual sessions, the therapist worked with the teenage client to address her anxiety triggers and collaborated on coping skills which suited the client's needs. In a family session, the therapist utilized a letter writing technique and asked both daughter and mother to write down what they both appreciated and needed from each other. The therapist asked both to share the letter in session with each other which resulted in a new awareness and understanding of the other's experience. The therapist continued to collaborate with both mother and daughter in finding more effective and respectful ways of communicating with each other. The daughter reported fewer symptoms of anxiety and depression, and a stronger relationship with her mother after therapy.

INTERNSHIP INTERVIEWS

After a thorough screening and interview process, we have selected two master's level graduate students who will begin their tenure as unpaid intern therapists with us in August 2020 after our current intern therapists have graduated. Thanks to the excellent reputation MaineStay has developed with local graduate schools, we continue to attract high-caliber students who provide excellent service to our residents.

COMMUNITY EDUCATION SEMINARS/PROFESSIONAL DEVELOPMENT WORKSHOPS

Our next professional development workshop entitled *Complex Healing for Patients and Families: Assessment and Interventions for Mood, Anxiety, and Eating Disorders* will be held on January 31 from 9-4 at Oakton Community College in Des Plaines. During this presentation, ERC/Insight behavioral health clinical

experts will integrate the latest research in the medical complications and neurobiology of eating disorders and loss of control eating pathology. The presenters will highlight innovative treatments that outline critical skills and empower families to help their loved ones heal from complex mental health conditions. We will be conducting a supply drive to support WINGS at this event.

Our next community education seminar entitled *1-2-3 Magic: 3-Step Discipline for Calm, Effective, and Happy Parenting* with Dr. Thomas Phelan will be held on February 11 from 7-8:30 pm. This best-selling, award-winning program provides parents, teachers, and anyone involved in child care with straight forward techniques for managing children ages 2-12 without arguing, yelling, or spanking. The seminar is intended for parents of average children as well as parents of children with special needs. A registered clinical psychologist, Thomas W. Phelan, Ph.D., has worked with children, adults, and families for over 40 years. We will be conducting a supply drive to support Northwest Suburban Day Care Center at this event.

DISTRICT 207 INTERNSHIP STUDENT

In September 2019, we began working with a Maine South High School senior as part of District 207's internship program that provides students with real world job experience to help enhance their future career success. This student, who will be majoring in computer science when he begins college next fall, completed his unpaid internship with us in December. After spending 60 hours on this project, he created an intuitively-designed new client database from scratch which will soon replace our decades-old database that was no longer functional. The equivalent value of the service he provided is somewhere between \$3,000-\$6,000 if we would have hired a professional database designer. I am grateful to District 207 for identifying such an ideal student for us to work with in this win-win endeavor. Branka Mackic, our Office Manager, will soon begin the time-consuming process of inputting client data into the new database.

PSYCHIATRIC SERVICES

In November 2019, we reopened our psychiatric services to new clients. As I had first mentioned in my August 2019 report, we stopped taking on new clients initially due to inadequate staffing and this period was prolonged due to Dr. Lin's departure. Dr. Frick has now completed longer initial appointments with all existing clients as part of our transition plan and will start working with additional new clients in early February.

COUNSELING

MaineStay had 18 new counseling intakes in December. We had 101 ongoing cases and now have a total of 119 cases in our affordable strength-based counseling program. We currently have a waiting list of 12 clients.

COMMUNITY INVOLVEMENT

During December, I attended the District 207 School-Based Health Center Advisory Board Meeting, Human Services Networking Meeting, and Wheaton College Internship Fair. Anna and I met with The Josselyn Center Director of Clinical Services for our monthly meeting regarding our psychiatric services partnership.

MaineStay FY 2019-2020 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
CONTACT HOURS													
Therapy	158	232	216	168	73	79	113	150	158	171			1517
Psychiatric Groups	34	29	26	26	21	29	29	23	21	39			277
Non-Clinical Programs	24	28						36	27				114
Grand Total	680	416	905	1411	1102	185	194	313	454	160			5818
	896	705	1146	1605	1196	292	335	522	660	370			7725
THERAPY													
New Cases	16	13	17	6	7	13	10	21	20	18			141
Ongoing Cases	106	102	98	86	76	67	64	69	85	101			854
Total Cases	122	115	115	92	83	80	74	90	105	119			995
PSYCHIATRIC SERVICES													
New Clients	6	2	9	2	0	0	0	0	0	6			25
Ongoing Clients	70	74	72	81	83	83	83	82	82	77			787
Total Clients	76	76	81	83	83	83	83	82	82	83			812
COMMUNITY EDUCATION													
Professional Workshops	1	1		1			1	1					5
General Seminars			1			1							2
Attendees	61	62	70	67		95	56	53					464
MAINETRAC													
Referrals	2	1	0	0	0	0	0	2	0	1			6
Ongoing Cases	0	0	0	0	0	0	0	1	1	0			2
Completed Cases	2	2	0	0	0	0	0	0	1	2			7
Community Service Hours	40	25	0	0	0	0	0	10	10	25			110
PEER JURY													
New Cases	8	6	1	0		1	1	2	0	0			19
High School Jurors	11	11	11	5		5	5	6	6	6			66
Ongoing Cases	2	3	4	1		0	1	1	2	2			16
Completed Cases	2	8	2	1		1	0	1	1	2			18
Community Service Hours	60	195	45	25		25	25	50	50	50			525

MaineStay FY 2019-2020 Statistical Report

	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	YTD
MENTORING													
Youth Participants	11	11	11	11	11	11	11	11	11	11			110
Adult Mentors	11	11	11	11	11	11	11	11	11	11			110
FUTURE LEADERS													
Youth Participants	44	44	12					26	26	26			178
High School Mentors	22	22	8					13	13	13			91
ART IN THE TOWN													
Youth Participants	13	13					14	15	15	15			85
SUMMER CAMP													
Youth Participants				20	20								40
STUDENT GOVERNMENT DAY													
Youth Participants	42			37					32				111
Agency Representatives	13			4					11				28
FISH													
Incoming Calls	100	130	115	65	85	75	100	140	90	110			1010
Total Calls	280	340	280	235	210	305	280	440	290	310			2970
Riders Served	32	44	33	29	25	29	32	34	25	18			301
Rides (one way)	108	152	132	108	116	108	116	150	100	104			1194
Volunteers	12	15	13	14	18	19	19	15	15	14			154

FOIA

Wiesia Tytko

From: dberman@mainetown.com
Sent: Thursday, January 16, 2020 10:28 AM
To: Wiesia Tytko
Subject: FW: Property Tax Inquiry - LIHTC Property in Des Plaines

Think this is a FOIA?

Dayna Berman
Administrator
Maine Township
1700 Ballard, Rd.
Park Ridge, IL 60068
847-297-2510
847-297-1335 Fax

*Received
1/15/2020
Response by
Thu - 1/23/2020*

"Notice of Confidentiality to recipient of this Electronic Message: This Electronic Message contains confidential information of Maine Township and/or its clients. It is intended only for the person(s) named, and the information in such Electronic Message shall only be used by the person(s) named for the purpose intended and for no other purpose. Any use, distribution, copying or disclosure by any other persons or by the person(s) named but for purposes other than the intended purpose, is prohibited. If you have received this communication in error, please notify us by phone at 847-297-2510 and then destroy original Electronic Message."

From: Tony Canepa <intern@lightengalegroup.com>
Sent: Wednesday, January 15, 2020 2:10 PM
To: info@mainetown.com
Subject: Property Tax Inquiry - LIHTC Property in Des Plaines

Good afternoon,

I am working on an application for a Low Income Housing Tax Credit property that has been proposed in Des Plaines near 58 E Northwest Hwy. In order for us to accurately predict an operating budget, I was hoping I could get some more information on how you assess LIHTC / Multifamily housing properties in Maine Township / Des Plaines. If you could get back to me with the following information at your earliest convenience it would be greatly appreciated.

- 1) Have you had experience assessing LIHTC properties or other Section 42 developments in Des Plaines?
- 2) Do you use the Net Operating Income approach or another approach?

Values

- How do you confirm the Net Operating Income of a property? Do you have your own calculation or use audited financial documents?
- What is the current Cap Rate you are using for Section 42 Properties? Does it vary by year or by property?
- What is your assessment rate?
- What was the most recent years equalization rate?
- What was your most recent tax rate?
- What was the tax rate for the prior two years?

Thank you for any assistance you can provide, we look forward to hearing from you.